

WISA CONSTITUTION  
AND  
BYLAWS

(Revised - November 2011)

# What is WISA?

WISA is the Women's Island Soccer Association of Oahu, Hawaii. It was officially formed in September 1972. We are commonly referred to, as WISA (pronounced we-sah). The league's goal is to promote the game of soccer and provide women with an opportunity to actively participate in the future of soccer in Hawaii. There are multiple opportunities for women of all ages to improve their soccer expertise through practice, league play, and tournaments.

Our first league games were held in October 1972 with 5 teams represented: Huahine, Kilohana, Kuhina Nui, Nick's Chicks and Tahiti Vahines. WISA quickly grew to 12 teams playing in two divisions in 1976. By 1978, we had 30 teams in three divisions. 1983 saw the beginning of a Senior Women's Over 30 Division (Makule). By 2000 we consistently had over 40 teams and in 2006 we added our Over 40 Division.

During Fall 2009, we had over 800 players on 42 teams and five divisions: 1, 2A, 2B, Over 30 and Over 40. All players in WISA must be over age 16. Our Division 1 is college level, Division 2A is also very competitive and 2B is more recreational. Over 30 and Over 40 players must turn that age before they are allowed to participate in the respective division. Teams roster their own players and can add players anytime throughout the season. WISA plays two seasons (Fall and Spring), with approximately ten games per team each season.

Almost every Summer since 1977, WISA has hosted the Wahine Invitational Soccer Tournament with teams from Taiwan, Canada, Germany and Japan, as well as many teams from across the United States participating. WISA teams have competed well with the best of these teams and always looked forward to the annual tournament.

Since 1982 WISA has been a member of Hawaii Soccer Association (HSA). As one of the many benefits, our membership affiliates us with USSF and supports WISA teams participating in USSF sanctioned tournaments. Our games are played on Sundays with USSF Certified Referees and played by FIFA Rules. Games are played mainly at the Waipio Soccer Complex with kick off times at 9am, 11am, 1pm, or 3pm. Teams play 1 game per day. Players may play in only one division per season and may not double roster.

Quality of play, a keen sense of competition, a spirit of sportsmanship and fellowship among the soccer teams and players of Hawaii are what highlight the Women's Island Soccer Association.

## Membership

If you would like to join a team, go to the website at [hawaiisoccerassociation.com](http://hawaiisoccerassociation.com) and click on the "Need a Team" link. Please provide as much information as possible, such as:

- Your Name, Age, and Preference of Divisions.
- Your contact info (phone, email) and what area of the island you live and/or work.
- Your soccer experience: how many years you've played, your primary position, any goalie experience.

If you are interested in placing a team in WISA, a team registration form must be submitted to the Board. Contact the Registrar at [WISA@hawaii.rr.com](mailto:WISA@hawaii.rr.com). A team must have at least 11 players and no more than 20 in order to register.

Once a team is registered, all players must submit a player registration form and all player fees before competing in any league game. The deadline for all forms is determined by the Board before the beginning of each season. Notices are sent via email to all current Team Representatives and can be sent to newly formed teams upon request. All teams are expected to send a representative to WISA membership meetings held four times a year (two pre-season meetings and two post-season meetings).

If you or someone you know is interested in joining WISA or you desire more information about the league, please send your correspondence to:

Women's Island Soccer Association  
1648 Auiki Street  
Honolulu, HI 96819

or [cs10@hawaii.rr.com](mailto:cs10@hawaii.rr.com)

# WISA Constitution

## **ARTICLE I NAME**

Section 1.1. Name. This Association shall be known as the Women's Island Soccer Association, a non-profit organization, also referred to as WISA.

## **ARTICLE II PURPOSE**

Section 2.1. Purpose. The objectives of the Association shall be to foster the game of soccer, to protect the game of soccer from abuse and to promote fellowship among soccer teams in Hawaii.

## **ARTICLE III MEMBERS**

Section 3.1. Members. Membership in this Association shall be by an affiliated team that is currently registered with the Association, HSA, USASA and USSF. Each team shall select a Team Representative who shall be entitled to vote at all Board of Director's meetings.

Section 3.2. Players. An active member of the Association (player) is anyone who is currently registered with an affiliated team. Individual players are not entitled to vote at Board of Director's meetings.

Section 3.3. Inactive Players. An inactive member (inactive player) is one who has been dropped from the team roster due to injuries or circumstances deemed necessary. At such time, the inactive player may not play in any league games until re-instated on the team roster. Any player dropped from the team roster for any reason shall not be in-instated until the following season.

Section 3.4. Annual Meetings. There shall be an Annual Meeting of the Team Representatives at such time and place to be determined by the Board of Directors. All Team Representatives shall be notified of the place, date and time of such meeting no fewer than ten (10) no more than sixty (60) days before the meeting date. At the Annual Meeting, the Team Representatives shall elect the Directors.

## **ARTICLE IV BOARD OF DIRECTORS**

Section 4.1. The Board of Directors of the Association shall consist of the President, Vice-President, Secretary, Treasurer, Registrar and Field Coordinator.

Section 4.2. The Board of Directors will annually recommend to the membership procedures, rules and fees required for affiliated teams for ratification by the membership at a general meeting.

## **ARTICLE V**

## **GOVERNING AUTHORITY**

Section 5.1. This Association shall be governed by its Constitution, By-Laws, Rules and Regulation and also by the By-laws and Policies of HAS, USASA and USSF.

Section 5.2. The governing authority of this Association, whose powers shall be delegated in its By-Laws, shall be vested with the Board of Directors of this Association.

## **ARTICLE VI MEETINGS**

Section 6.1. General meetings of the Association shall be held at such dates designated by the Board of Directors.

Section 6.2. Special Meetings of the Association may be held at any time upon the call of the President, or upon the call of at least one third (1/3) of the members of the Board of Directors in office at the time, or upon a call of the majority of the Team Representatives.

## **ARTICLE VII NOTICE**

Section 7.1. Notice. Notice of every meeting of the Association stating the place, day, and hour thereof for such meetings shall be given to each Team Representative at the e-mail address, phone number or mailing address that appears on the records of the Association. If notice is given pursuant to the provisions of this Section, the failure of any Team Representative to receive the notice will not in any way invalidate the meeting or any proceedings thereat. The Team Representative is responsible for maintaining current contact information on the records of the Association.

## **ARTICLE VIII GAMES**

Section 8.1. Games. Teams shall only take part in soccer games or tournaments approved by the Association. Charity or benefit competitions shall not be played without the consent of the Board of Directors of this Association.

## **ARTICLE IX AMENDMENTS**

Section 9.1. Amendments. Amendments to the Constitution and By-Laws of the Association may be amended by a two-thirds (2/3) vote of the General Membership (Team Representatives) present and voting at the meeting. However, the proposed change must have been announced prior to the meeting at which the vote is taken.

## **ARTICLE X BOARD INDEMNIFICATION**

Section 10.1. Indemnification. Every member of the Board or other member of the Association shall be indemnified by the Association against all costs, losses and expenses incurred by them in or about the discharge of their respective duties except where costs, losses and expenses were incurred due to their own negligence.

# WISA Bylaws

## ARTICLE I MEMBERSHIP

Section 1.1. Players. Each player shall obtain from the Registrar, an official player card approved by the Board of Directors. Each player shall be a member of a team. Members of each team shall select a Team Representative.

Section 1.2. Team Representative. Each team shall have a Team Representative who shall be entitled to vote at all meetings of the Board of Directors. Team Representatives shall keep the Board of Directors informed of their current address, phone number, and email address. The Team Representative shall also provide the current address, phone number, and email address of another team member as an alternate contact. The Team Representative shall appoint an alternate to serve in their place when they cannot attend a meeting. Club teams may have one representative sign in for all of their teams. Club teams are related by having the same Team Representatives or Coaches.

Each Team Representative shall perform the following duties:

- A. Attend all meetings;
- B. Be familiar with the WISA Constitution, Bylaws, and Rules and Regulations;
- C. Keep fellow team members informed by communicating relevant information and informing them of what occurred at all WISA meetings; and
- D. Assist in WISA activities.

Section 1.3. Dues. The Board of Directors shall determine from time to time, the amount of dues, fees, fines, assessments or any other charges to be or to remain players and/or teams.

## ARTICLE II MEETINGS OF MEMBERS

Section 2.1. Annual Meetings. The annual meeting of Team Representatives shall be held each year at such time and place as the Board of Directors shall determine. All Team Representatives shall be notified of the date, time, and place of such meeting no fewer than ten (10) and no more than sixty (60) days before the meeting date. The purpose of the annual meeting shall be electing directors and acting upon such other matters as may be raised consistent with the notice requirements of these bylaws.

Section 2.2. Special Meetings. Special Meetings of the Team Representatives for any purpose may be held at any time upon the call of the President, upon the call of any two directors, or upon the written request of a majority of the Team Representatives.

Section 2.3. Notice of Meetings. Notice of every meeting, annual or special, shall state the date, time, and place of such meeting and whether it is annual or special, and in the case of a special meeting, the Notice shall state the purpose thereof. Notice shall be given personally, or by facsimile, email, regular mail or telephone. Notice shall be given to each Team Representative at least ten (10) days before the meeting. If any meeting is adjourned to a different date, time, or place, notice need not be given of the new date, time, or place, if the new date, time, or place is announced at the meeting before adjournment.

Section 2.4. Voting. A simple majority of votes cast shall decide all questions. Each team Representative shall be entitled to one (1) vote and shall be permitted to cast his or her vote by proxy.

Section 2.5. Quorum. At any meeting, two thirds (2/3) of the Team Representatives and two thirds (2/3) of the Board of Directors shall constitute a quorum for the transaction of business. In the absence of a quorum, the presiding officer may adjourn the meeting without further notice until a quorum is present, or the meeting may be held; but no voting may take place.

### **ARTICLE III BOARD OF DIRECTORS**

Section 3.1. Functions. The governing authority of this Association, whose powers shall be delegated within these Bylaws, shall be vested with the Board of Directors of this Association.

Section 3.2. The Board of Directors. The Board of Directors shall consist of the President, Vice-President, Secretary, Treasurer, Registrar, and Field Coordinator. The outgoing President shall be advisor to the Board throughout the first season following the incoming Board's election.

Section 3.3. Removal. The entire Board of Directors or any individual director may be removed from office by a vote of two thirds (2/3) of the Team Representatives at a special meeting of the Team Representatives.

Section 3.4. Compensation. Directors shall serve without remuneration. The Board of Directors may provide for reimbursement of all or part of director's reasonable expenses in attending meetings of the Board of Directors or committees.

Section 3.5. Committees. The Board of Directors may create one or more committees and appoint members of the Board to serve on them. Each committee must have two or more directors who serve at the pleasure of the Board. Standing Committees are those that serve for the entire year. Special Committees are those that are formed for a special purpose. When the function of the Special Committee is complete, the Committee shall be disbanded.

Section 3.6. Grievance Committee. The Grievance Committee shall consist of the Board of Directors.

### **ARTICLE IV OFFICERS**

Section 4.1. Election. Officers shall be elected at the last meeting of the Spring season. They shall serve a two (2) year term from the date of August 1, of that year. Positions shall be staggered: in odd numbered years, the President, Secretary, and Treasurer positions shall be elected; in even numbered years, the positions of Vice-President, Registrar, and Field Coordinator shall be elected.

Section 4.2. Check Signing. Both the Treasurer and the President shall sign all checks paid by the Association.

Section 4.3. President. The President shall perform the following duties:

- A. Conduct all membership meetings.
- B. Set the date, time, and location of each membership meeting.
- C. Call for special meetings of the Board and the Membership.
- D. Report to the Membership all matters within the President's knowledge, which require the attention of the membership.
- E. Automatically become a member of the Hawaii Soccer Association (HSA) Board of Directors and therefore, must attend all HSA meetings.
- F. Must be familiar with the Constitution, Bylaws, and Rules and Regulations of WISA, HSA, and USASA.
- G. Co-sign all Association checks.
- H. Shall have the power to appoint committees whenever necessary.
- I. Shall keep all Association files intact.

Section 4.4. Vice-President. The Vice-President shall perform the following duties:

- A. Assume the duties of the President in her absence.
- B. Attend all meetings called by the President.
- C. Assist in coordination of the Association's activities.
- D. Chair the annual tournament

Section 4.5. Secretary. The Secretary shall perform the following duties:

- A. Distribute any notices set forth by the Bylaws.
- B. Notify all Team Representatives of Association meetings at least ten (10) days prior to any meeting date.
- C. Notify all Board members of all special meeting by email, phone, or mail.
- D. Keep accurate records of all meetings and distribute to the Team Representatives in a timely manner.
- E. Keep an accurate record of all Association proceedings.
- F. Attend all meetings called by the President.
- G. Note any disciplinary actions received by Association players.
- H. Keep an accurate account of all game statistics by season.
- I. Co-sign checks in the absence of the President or Treasurer.

Section 4.6. Treasurer. The Treasurer shall perform the following duties:

- A. Keep an accurate account of all Association financial transactions.
- B. Prepare and present to the Board a report including a copy of bank statement and check disbursement for each season.
- C. Prepare and present a financial report to be distributed to the membership at the meeting prior to the start of the season.
- D. Keep an accurate account of all dues, fees or monies due the Association from any team(s) and/or player(s).
- E. Keep an itemized account of expenses and revenues of the Association (i.e. tournament, fees, etc.).
- F. Collect all monies due to the Association.
- G. Attend all meetings called by the President.
- H. Co-sign all checks from the Association.
- I. Pay all Association expenses by check only.
- J. Keep track of all referees/linesmen assigned by way of game reports.
- K. Keep a detailed account of amounts paid to the referees/linesmen.

Section 4.7. Registrar. The Registrar shall perform the following duties:

- A. Register all players and teams in the Association.

- B. Enforce the Association's Rules and Regulations concerning team and player registrations.
- C. Keep an accurate and complete financial record of all registration transactions and submit all records and monies to the Treasurer.
- D. Be aware WISA follows their guidelines.
- E. Distribute a copy of all team rosters to each Board member. Distribute a comprehensive list of the Board of Directors, Team Representatives, coaches, and uniform colors to all Team Representatives and Board members.
- F. Attend all meetings called by the President.

Section 4.8. Field Coordinator. The Field Coordinator shall perform the following duties:

- A. Get permits for all playing fields for the season.
- B. Keep in close contact with Park Directors as to availability of fields.
- C. Distribute rules for each field.
- D. Address any issues concerning the fields, equipment, etc. at the park.
- E. Attend all meetings called by the President.

## **ARTICLE V DISCIPLINE**

Section 5.1. Termination, Expulsion, and Suspension. The Board shall have the right and authority to terminate, expel, suspend, bar completely, or otherwise discipline any player, coach, manager, team, club, or league office. When dealing with the expulsion, suspension, or termination from WISA, the player, coach, manager, team, club, or league officer will be given not less than fifteen (15) days prior written notice of the expulsion, suspension, or termination and the reasons therefore. The player, coach, manager, team, club, or league officer will have an opportunity to be heard, orally or in writing, not less than five (5) days before the effective date of the expulsion, suspension, or termination.

Section 5.2. Exhaustion of Remedies. In the matter of protests and appeals, no player, coach, manager, team, club, or league official or any referee may invoke the aid of the courts without exhausting all available remedies within organized soccer.

Section 5.3. Player Discipline. The Board of Directors shall discipline a player who is ejected by the referee from any game within the jurisdiction of the Association. The player will be entitled to an appeal to WISA. Any player banned from playing/participating in any other FIFA-affiliated league shall not be allowed to play/participate in any WISA game as long as they are suspended from play/participation in the league that issued the ban.

## **ARTICLE VI DUES, FINES, FEES AND METHODS OF PAYMENT**

Section 6.1. Registration. Registration dues for players and teams, will be determined by the Board of Directors before the start of each season.

Section 6.2. Fees. Fees for entry to games and competitions of the Association shall be decided by the Board.

Section 6.3. Payment Deadline. All monies due to the Association shall be paid before any player or team may play in any games within the Association.

Section 6.4. Refunds. All fees are non-refundable one week after the season's registration deadline.

Section 6.5. Fines. All fines must be submitted (postmarked) within seven (7) days of notification by the Board.

- A. Linesmen. The fine for not providing a club linesman is \$50 per game. The \$50 will be split and credited to the two (2) teams who played without a linesman.
- B. Nets/Flags/Goals. The fine for failing to take down the nets/flags/goals and returning all items to their rightful places is \$25 per instance. If another team takes down the nets/flags/goals and returns all items to their rightful places, that team will be credited the \$25 that was fined to the other team.
- C. Team Representatives. Each registered team must provide a Team Representative at every meeting. Team Representatives must be present on time and for the entire meeting. A team whose Team Representative is tardy to a meeting or who fails to attend the meeting in its entirety, will be fined \$50. Club teams may have one representative sign in for all of their teams. Club teams are related by having the same Team Representatives or Coaches.

Section 6.6. Player Passes. At or by the first meeting following the completion of a season, each Team Representative is to turn in their team's official WISA player passes. A fine, as set by the Board, will be assessed for any late submissions. (Currently the fine is \$25.)

Section 6.7. Referees. Referee payment will be made accordingly to the fee schedule of WISA. All USSF affiliate officials shall be paid at presently accepted rates with the approval of the Board. (Currently the payment per game is Center \$45 / Assistant Referee \$35 / Referee Assignor \$9.) All referees shall be independent contractors of WISA and shall not be employees of WISA.

Section 6.8. Field Maintenance. All monies collected through team field maintenance assessment (currently the fee is \$10 each season) will be available for WISA members only. Team field maintenance will be paid per field (currently the payment is \$400).

## **ARTICLE VII INDEMNIFICATION**

Section 7.1. Indemnification. Every Director and Officer shall be indemnified by the corporation against all reasonable costs, expenses and liabilities incurred in connection with or resulting from any claim, action, suit, proceeding, investigation or inquiry of whatever nature in which the Director or Officer may be involved by reason of that person being or having been a Director or Office of the Association, whether or not that person continues to be a Director or Officer at the time of the incurring of such costs, except in relation to matters as to which that person shall be finally adjudged for willful misconduct or gross negligence in the performance of his/her duties. In the absence of such final adjudication of the existence of such liability, the Board of Directors and each Director and Officer may conclusively rely upon an opinion of legal counsel selected by or in the manner designated by the Board of Directors. The foregoing right to indemnification shall be in addition to and not in limitation of all other rights to which such person may be entitled as a matter of law, and shall inure to the benefit of the legal representatives of such person.

## **ARTICLE VIII PARLIAMENTARY AUTHORITY**

Section 8.1. Authority. Robert's Rules of Order, latest edition, shall resolve all questions not covered in the Constitution or these Bylaws.

Attachment I  
**Rules and Regulations**

**Section 1. Players.**

- A. Only active members of the Association will be eligible to play in Association games.
- B. No player may register in WISA before her sixteenth (16<sup>th</sup>) birthday.
- C. No pregnant woman may play in WISA.
- D. A player who has played for one team in a particular cup or trophy competition (other than a league game), shall not play for another team in the same cup or trophy competition. This rule applies to all Association cup and trophy games, including the qualifying series for such cup and trophy competition.
- E. Any infraction of the rules committed by a player can be submitted in writing to the Board of Directors for disciplinary action.
- F. Players wanting to file an appeal or protest must follow these rules:
- G. Suspensions shall be as follows:

<i>Yellow Cards</i>	<i>Suspension Time</i>
2 per season	1 Game
3 <sup>rd</sup> per season	1 Additional Game
4 <sup>th</sup> per season	1 Additional game
5 <sup>th</sup> per season	Remainder of the Season

*Red Cards:* Automatic one (1) game suspension. If a player receives a red card for striking or fighting with an opponent, it will result in an automatic three (3) game suspension. The Board will decide if further disciplinary action is necessary.

*Yellow Cards:* In the Over-30 and Over-40 divisions, any slide tackle is an automatic caution (yellow card).
- H. Players must abide by the rules that govern the fields where games are being held. There is a \$100 fine for the first offense. Further fines will be determined by the Board.
- I. All hard casts and braces must be covered and not have exposed metal or any other hard surface. It is at the discretion of the center referee as to what constitutes proper covering of casts and braces.

**Section II. Teams.**

- A. As long as there are leagues for male soccer players, WISA shall be closed to male participation.
- B. Teams shall consist of not more than twenty (20) registered players. All twenty (20) players may be suited up for any game.

- C. The registration paperwork for each member of the team must be submitted to the Association's Registrar at least ten (10) days prior to the first Sunday of eligibility
- D. Each member of the team must be registered with one (1) Association team only. Double rostering is not allowed.
- E. Each team must submit to the Registrar before the respective season deadline the following:
  - 1. Team name and uniform colors
  - 2. All respective forms and monies.
  - 3. Incomplete team forms and registration paperwork will be subject to a \$50 fine.
- F. All team shirts must be clearly numbered on the back. No two (2) players on the same team may have the same number. The goalkeeper's shirt need not be numbered, but must conform to the rules of the game.
- G. Uniforms will consist of matching shirts, shorts, and socks of the same color. If "bike" pants are worn, they must match the color of the shorts. Bike shorts must be solid colors only.
- H. Each team shall furnish the referee with an official roster before the start of each game showing the full name of each player and her jersey number. The home team, as designated first on the schedule, shall be responsible for providing a game ball and in the case of near-identical uniform color, shall be the ones to change jerseys if necessary. Teams are required to have their official WISA I.D. player passes for all members at each game. Players without this pass will not be allowed to play.

**Section III. Forfeits.**

- A. If the game is not played, the forfeiting team shall lose by a score of 3-0.
- B. If the game is played and the cause of forfeiture is discovered later, the forfeiting team shall abide by these rules:
  - 1. If it loses, the game shall stand.
  - 2. If it wins, the goals scored by the forfeiting team shall be recorded as zero (0); the score for the other team, provided it is also not forfeiting, shall stand.
  - 3. If a tie exists, the forfeiting team shall have its goals nullified, its score being recorded as zero (0). The opposing team's score shall stand as long as it is not less than one (1). If the non-forfeiting team's score is less than one (1), it shall be recorded as one (1).
- C. If a team chooses to forfeit a game There is a tiered fine associated with each forfeit. If a team decides to forfeit in advance of a game, the team rep must notify the President, opposing Team Representative, and the Referee Assignor by the Thursday before the Sunday game. Failure to do so shall result in an additional fine.

	<i>Prior to the Thurs Deadline</i>	<i>After the Thurs Deadline</i>
1 <sup>st</sup> Forfeit	no fine	\$100
2 <sup>nd</sup> Forfeit	\$100	\$125
3 <sup>rd</sup> Forfeit	\$125	\$150

1. Forfeit fines will be credited to the other team.
2. Forfeiture fee must be received by WISA within 2 weeks of notice or the fine is increased by \$25. Any late fees associated with the forfeiture fee will go to WISA.

#### **Section IV. Games.**

- A. The rules as listed in the latest edition of the Federation Internationale de Football Association's (FIFA) Laws of the Game and Universal Guide for Referees shall be adhered to with these exceptions.
  1. There shall be no limit to the number of substitutions by a team during a league game and a replaced player may re-enter the game as a substitute for any other player.
  2. Substitutions may be made by either team at any kick off, goal kick, corner kick, throw in, and injury stoppage provided that the substitute(s) are at the midfield line prior to the stoppage and at the discretion of the center referee.
  3. The half-time interval shall not exceed ten (10) minutes.
  4. A game must consist of two (2) equal halves. Both teams must agree to have a game length shortened.
- B. Games suspended by the referee because of player or spectator violence must be reported immediately to the Board. The Board shall decide if the score at the time of the suspension of play shall stand, or if the game should be replayed. The Board will make any other decision, which may be deemed necessary under the circumstances.
- C. In the case of a tie for any position, the winner will be determined by the Plus Factor. Goals for minus (-) goals against equals the plus factor; up to a differential of five (5) goals.
- D. There shall be no overtime periods played in regular season league games.

#### **Section V. Rules and Regulations.**

- A. The Women's Island Soccer Association (WISA) will adhere to the Rules and Regulations stated herein.

#### **Section VI. Registration.**

- A. Registration of players and teams shall be valid for one (1) seasonal year, September 1 through August 31, effective the first day of the playing season for which registration is submitted. Registration shall be continuous through periods of active and transient membership unless membership is revoked or cancelled.
- B. Should a team officially disband by canceling its registration for the year, all players from that team are released from their affiliation with that team. After mid-point of a season, if team disbands, the members of that team may not join another team until the following season.
- C. If a team's season registration check bounces, that team is required to pay their fees by cash or cashier's check by the Friday following the Team Registration deadline. That team is also responsible for all return check charges and will forfeit their first scheduled game. All fees are non-refundable (1) week after the season's registration deadline.

- D. Registration is revocable by action of the Board. Any action by a player or a team that is judged in conflict with the objectives, rules and/or regulations of this Association is grounds for revocation.
- E. The Board shall decide on revocation at a meeting held at least one (1) week after announcing the intention to consider revocation. Revocation of registration shall be effective immediately upon agreement of the majority of the Board members present at the meeting at which the revocation of registration of a member and/or team is being considered.
- F. New players may be added at any point during the season, but must be fully registered ten (10) days or two (2) Fridays prior to any Sunday scheduled game.
- G. Determination of Division Composition
  - 1. Upon determination of each season's final standings, the teams in the top positions may be required to move to the next highest division.
  - 2. In the event of unpredicted numbers (plus or minus) of teams registering for any season, the Board has the authority to decide the number of teams and composition of the divisions
  - 3. Age restrictions by Division.
    - a. Open Division – No players under the age of 16 years
    - b. Division Two – Only three (3) players age 16 to 18 years per team
    - c. Over 30 Division – Players must be thirty (30) years or older by date of registration
    - d. Over 40 Division – Players must be forty (40) year or older by date of registration
- H. Performance Bonds
  - 1. In addition to registration fees, each team must deposit with WISA a performance bond at the time of registration.
  - 2. The Board has the authority to set the fee of the performance bond. (Currently it is \$100).
  - 3. The bond is refundable at the end of the season, after any outstanding fines the team or team players have incurred have been deducted.
  - 4. Any team whose bond is completely depleted due to any reason during the season will forfeit the rest of the season.

**Section VII. Schedule.**

- A. The official playing year shall begin on September 1 and end on August 31 of the following year.
- B. The schedule of games shall include a list of teams, dates, times and fields.
- C. The schedule shall be prepared by the Board and finalized at least two (2) weeks prior to the start of each season.
- D. The following steps must be taken when attempting to re-schedule a league game:
  - 1. Team rep must contact opposing team rep to get approval to change the game.

2. Game changes must be made at least fourteen (14) days in advance of the scheduled game. After the agreement has been made, the team rep wanting the change must notify the league President and the Referee assignor.
3. Date of the re-scheduled game must be submitted to the President and Referee Assignor within two (2) weeks of cancelled game.

**Section VIII. Trophies and Awards.**

- A. The league championship shall be determined by the following system:
  1. Three (3) points for a win.
  2. One (1) point for a tie.
  3. Zero (0) points for a loss or forfeit.
- B. Ties will be broken by the Plus Factor. Goals for minus (1) goals against, with the result being the Plus Factor.

**Section IX. Officials.**

- A. WISA will submit to HSRA WISA's modified USSF rules. HSRA will make the rules available to each official to have on hand.
- B. No center referee connected in any way to a team shall officiate (center) for that game.
- C. Recruiting within WISA for linesmen and referees will be encouraged. WISA will pay whatever fees are involved for referee certification or re-certification for up to 4 people per team. WISA expects each person certified to referee at least (5) five games per season.

**Section X. Sponsorship.**

- A. Criteria for teams:
  1. Must be travelling to play in a USSF sponsored soccer tournament out of state or a Regional or National Cup held here in Hawaii.
  2. Must represent Hawaii in the tournament.
  3. All team members are members of WISA.
  4. All players must have been registered in WISA for at least one (1) year within the last three (3) years.
- B. Reimbursement for teams.
  1. WISA will pay the tournament fees, the amount per team not to exceed \$300 per team.
  2. Reimbursement is limited to one (1) tournament t, per team, per year.
- C. The team will be responsible to give WISA special assistance within one (1) year (i.e. help with the WISA tournament, field maintenance, etc.).
- D. Criteria for Individuals.
  1. Players invited to try out for a USA National Soccer Team.
  2. Players must be WISA members or have graduated from a Hawaii High School.
- E. WISA will determine the dollar amount to be awarded for reimbursement for individuals.

- F. Individuals will be responsible to give special assistance to IWSA within one (1) year (i.e. put on a clinic, etc.).

**Section XI. Makule Season (mid-January through mid-March).**

- A. Guarantee assignment to a Makule team deadline is the last schedule game of the Fall season or rainout date (whichever is later).
- B. Any eligible player who misses the deadline will be placed on a "Wait List" and will be assigned by the Board to teams in need of assistance.
- C. Players must be already registered on an existing team in the Fall to be eligible to participate in the Makule season.